



Washington Elementary Locomotive Community Organization (LCO)

Monthly Meeting

Wednesday, September 9th, 2026 5:30pm to 6:30pm
Hybrid In Person at Washington Elementary Library and Via Teams

Teams Meeting ID: Computer: [This link](#); Meeting ID: 229 637 528 376 0; Passcode: Hw9kx9Ti
Phone: +1 323-676-6181,,501232755#

1. Welcome/Introductions

- a. Beth (Sec), Katy (prez), Mallory, Justin (class rep), Phoebe, Rachel (VP), Edgar, Dr. G., Alicia, Franny, Ms. Heather, Natalie, Nicole, Jen, Mary, Kelly

2. Principal's Update

- a. 10th/11th year at Washington
- b. Smooth school year opening
- c. Kinder classes are smaller bec didnt take out of district permits
- d. Ms. Quinn started a newsletter for WES
- e. We have a full time social worker for the first time ever, more intensive services
- f. Ms. Hubbard working as reading intervention specialist again
- g. Our school is part of annual Historic Home Tour, have interest in our murals on campus, will do walking tour of our campus
- h. Petaluma schools coming to learn about our PBL from our school

3. Old Business

- a. Adopt meeting minutes from June 2026
 - i. Position to pass, seconded, majority aye votes, approved
- b. Reminder of roles for 26-27 School Year:
 - i. President: Katy Robb
 - ii. VP: Rachel Libby
 - iii. Secretary: Beth Smoker
 - iv. Treasurer: Franny Subang w/ Mallory Ullman in training
 - v. Additional Roles:
 - 1. Class Representative Coordinator: Justin Peacock
 - 2. Dine Out: Mallory & Amy
 - 3. Book Fair: Mallory
 - 4. Fundraising: Phoebe
 - 5. Drama Club support/School Culture liaison: Alicia & Ms. Heather

4. NEW BUSINESS

- i. STEAM update (Claudia)



1. 3-4 clubs per trimester, only approved for one trimester at a time, Claudia and team suggest them
2. Clubs have teachers leading them (ACES pay for them)
3. Working to use playground from 3:15-4:15 as a club
 - a. Playground can't be used without an accredited teacher on site, this is a an ACEs policy because the agency is not covered under their liability insurance
 - b. 20 kids can join a club
 - c. Yard duty can watch non-steam kids
 - d. **Dr. G looked into a waiver - it is possible for us to sign on. She will follow-up with Claudia on this.**
4. 4th grade has a tiny waitlist, waitlists are small and should be cleared by end of year
5. Before school program is maxed out
- ii. Classroom Representative Coordinator update (Justin)
 1. Justin facilitates classroom teacher classroom rep sign-ups, those parents help with teacher appreciation, etc.
- iii. Treasurer's Report (Franny)
 1. **Action item: link the venmo to the checking account**
 2. **Action Item: We need to make a venmo account for LCO specifically, it needs its own phone number, we could make a google phone number for LCO?**
 3. Banking update:
 - a. \$2,699.31, Checking Account
 - b. \$1,734.24 Venmo (includes bake sale, t-shirts, yearbook in it)
 - c. Unknown - petty cash
- iv. 5th/6th grade dance
 1. Students presented
 2. Oct 23rd, 5-7pm
 3. Raised \$400 at bake sale at back to school night
 4. May do a spring dance too
- v. 6th Grade Camping Trip - Fundraising (Ms. Quinn to join)
 1. When the LCO was founded in 2016, it was about how do we fundraise for our 6th grade fieldtrip
 2. \$27k is what we need
 - a. \$539/student, \$406/chaperone
 - b. \$3500 bus → could cover with school funds, its a field trip
 - c. We have a \$6k credit from last year (overpaid last year)
 - d. **\$21k is our target, 60 kids (\$350 per kid)**
 - e. Westminster Woods in Occidental, 1st week of February
 - f. Fundraising ideas:
 - i. Popcorn sales
 - ii. Basket raffle
 - iii. E-waste drive



- iv. Support from local communities
- v. Midtown Biz Association - Emily Baines - Dr. Godina is going to work on it.
- vi. Need to create sponsor packet - Phoebe

g. Meeting just on this topic, Sept 23rd 5pm, with virtual option, in the library

- vi. Read Across America week March 3-7, 2027
 - 1. Push to Oct Meeting
- vii. Dine Outs
 - 1. **Thursday the 17th at Mountain Mikes Pizza on 19th and S**
- viii. Follow-up items:
 - 1. Traffic updates, NA - put so Oct Meeting

5. Adjourn

- a. Next LCO Meeting – **October 14th**

Ongoing Fundraising Ideas (revisit when non-profit status granted):

- 1. E-Waste
 - a. <https://recycleforcause.com/fundraising/>
- 2. Refreshments donated for the plays, etc. and then sell it and make some \$\$
 - a. Beverage distributors, like a pallet of water
- 3. Round up at local businesses
- 4. Homemade jewelry sale
- 5. WES swag, adult shirts to raise some money
- 6. Sell sponsorships to put on the back of school shirts
- 7. Donate Shoes: <https://funds2orgs.com/>
- 8. Penny wars
- 9. Movie night
- 10. Quick Quack car wash
- 11. Urban Air

